Exhibitor Instructions for the 2026 Stark County Home & Garden Show

2026 STARK COUNTY HOME & GARDEN Show

Friday, March 13 and Saturday, March 14

10am-6pm

Thank you for being a part of the show!

Here is the information you'll need for set up, take down, and more for the 75th Annual Stark County Home & Garden Show!

We realize that this is a lot of information, but it is all important.

PLEASE READ CAREFULLY and PLEASE DISTRIBUTE THIS TO YOUR SHOW STAFF!

LOCATION

The Stark County Home & Garden Show is held at the Hall of Fame Village Center for Performance.

The physical address of the building for your GPS is

1901 Champions Gateway, Canton, Ohio 44708.

The building is also known informally as "The Dome." If you are approaching from I-77, the exit you'll need is **Exit 107 - Fulton Road.**

Need assistance during move-in, move-out, or during the show?

Contact Emily Breeze at 330-614-4642 or Joe Race at 330-495-9332.

MOVE-IN & SET-UP

To ensure that the move-in and set-up process works smoothly for everyone involved, please read these instructions carefully!

When arriving for move-in and set-up, please go to the REAR of the building at the intersection of 19th St. NW and Clarendon Ave. NW. There are three doors in the rear of the building for use to move in. You may use Doors E, F, and H (as well as the front Main Entrance) to carry or cart in your materials. Door G is a loading dock where large vehicles may be driven inside. ***These are the ONLY doors you may use to enter/exit the building. This is an inflatable, air-locked structure. Two doors to the outside CANNOT be open at the same time or the building may start to collapse!***

Please review the attachments carefully to find your company, booth number, and booth location on the floor plan. Please make every effort to move in on the appropriate day outlined below. For everyone's benefit, we need to load the building from the front Main Entrance to the back loading dock area.

EXHIBITOR MOVE-IN DATES & TIMES

Please load in on your designated day!

MONDAY, MARCH 9 and TUESDAY, MARCH 10:
- Pipe and drape, booth layout, and labeling of the Main Floor: 8am - 6pm
- All landscapers and large booth spaces on the Concrete Pad *with express permission* from the BIA can move in from 8am until 6pm.

WEDNESDAY, MARCH 11:
- Booth Numbers 1-4 (Example B-1, L-3, etc.) and all of Row Q: 8am - 1pm
- Booth Numbers 5-8 (Example B-6, L-8, etc.): 1pm - 6pm

THURSDAY, MARCH 12:
- Booth Numbers 9-11 (Example B-9, G-10 L-11), booths on the concrete pad: 8am - 1pm
- 720 Market exhibitors and the Aultman Health & Wellness Expo exhibitors: 8am - 6pm

720 MARKET EXHIBITORS: ***PLEASE USE DOORS E & F FOR UNLOADING/LOADING VEHICLES***

Show Exhibitors with large trucks who plan to use Door G and bring in a vehicle into the building to unload, **please plan ahead and be patient as this process WILL take time.**

Vehicles wanting to enter The Dome through Door G should line up on the east side of Clarendon so that you are waiting in line to make a right hand turn into the building. DO NOT BLOCK DOOR G SINCE OTHER VEHICLES MAY NEED TO EXIT BEFORE YOU CAN ENTER!

Generally, the vehicle entry procedure is as follows:

- ***When you are instructed and it is your turn,*** drive your vehicle into the dock area when instructed and pull as far forward as you can since multiple vehicles can be in the dock at the same time. The garage door will be closed behind you and then the inside garage door will be opened for you.
- ***Your vehicle MUST remain on the concrete pad.*** You cannot drive on the plastic flooring covering the turf.
- ***Quickly UNLOAD your materials. Do NOT set up your booth at this time!*** Unload and remove your vehicle from inside the building as quickly as possible.
- When you are unloaded and ready to exit, it is the same process in reverse. The inside garage door will be opened for you. Move into the air-lock and pull as far forward as you can. The inside door will be closed for you and the outside door will be opened for you.
- ***Park your vehicle in the parking lot, NOT ON THE STREET.*** Come back into the building via Doors E, F, H, or the front Main Entrance and setup your booth.

Again,

- Exhibitors **MUST** only use Doors E, F, G, H, and the front Main Entrance for move in. Please do not open any other doors to the building!
- Exhibitors **MUST** quickly unload vehicles, drop materials inside the building out of the way of other exhibitors, and then **immediately move their vehicle out of the building**. Please park your vehicle in the parking lot and then come back into the building to move your materials to your booth.
- Bring your own dollies, carts, extension cords, power strips, etc. as none will be provided.

BIA staff will be available to assist with questions and directions; however, **the move-in process WILL take time, so please plan ahead and be patient.** There are certain requirements and processes everyone must follow. We can be flexible and ask that you be flexible as well. We all need to work together in the spirit of cooperation and compromise. Please also remember that you will NOT be permitted to set-up if you are not PAID IN FULL for the show. All payments are due by February 1, 2026. No payments will be accepted at the show.

If you have questions regarding your portion of the move-in schedule/process, please contact the BIA as soon as possible or you can contact Emily Breeze at 330-614-4642 or Joe Race at 330-495-9332 during the week of move-in.

EXHIBITOR PARKING DURING SHOW HOURS

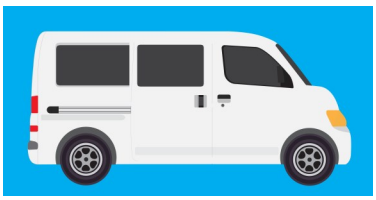
PER THE HALL OF FAME VILLAGE: DURING SHOW HOURS THE PARKING LOTS ON EITHER SIDE OF THE DOME ARE EXPRESSLY FOR USE BY THE GENERAL PUBLIC ONLY!

If you do choose to park in these lots during show hours, you will be asked and expected to move your vehicle.

NO EXCEPTIONS!

ALL SHOW PARTICIPANTS -- LANDSCAPERS, EXHIBITORS, 720 MARKET VENDORS, VOLUNTEERS, etc. -- MUST PARK IN THE DESIGNATED PARKING AREA SHOWN HERE ON THIS MAP WITH A STAR.

This is Stadium Parking Lot and it is located off Fulton Rd. NW, just east of I-77 and the Pro Football Hall of Fame. Directional signs will be posted to guide all exhibitors to the offsite parking area.



There will be a

FREE SHUTTLE

running continually between the Stadium Parking Lot and The Dome both days of the show from approximately 9am until 7pm.

TEAR-DOWN & MOVE-OUT

Tear down will begin Saturday evening at 6:01pm and end at 8pm. ***Per the Hall of Fame Village Center for Performance -- No vehicles may enter The Dome until 7pm and all vehicles must be out of The Dome by 8pm.*** Move-out continues all-day Sunday, March 15 from 9am until 6pm and works basically the same as set-up, just in reverse. Exhibitors with special permission from the BIA are permitted to move out on Monday. **Again, please be patient as move-out WILL take time.**

OTHER IMPORTANT ITEMS OF NOTE

- The Hall of Fame Village Center for Performance is **signatory with Coca-Cola** for all soft drink beverages sold/served at The Dome. If a food truck is selling, for example, branded Pepsi products, customers who purchase those branded Pepsi products and wish to return to The Dome will be stopped at the entrance to The Dome by HOF security. Security will then instruct that customer to either (1) not enter The Dome at all with that product or (2) make them pour it into an unbranded container. **To prevent problems for your customers, please either have unbranded/plain beverage cups (preferably with lids) or offer only Coca-Cola branded products.**

- The Hall of Fame Village Center for Performance **does not permit any helium balloons inside The Dome**, either as decoration or as giveaways. Vendors may have balloons as decoration or as giveaways that are NOT filled with helium.

- Per The Hall of Fame Village Center for Performance, **no vehicles may be driven on the plastic floor covering the turf inside The Dome**. Vehicles are permitted to enter through Door G; however, remember that vehicles may NOT leave the concrete pad.

- The Hall of Fame Village Center for Performance and the BIA **do not provide carts or dollies for moving your display materials in and out of The Dome**. If necessary/applicable, **please bring your own carts, power strips, extension cords, etc.**

- **Public restrooms** are located on the south side of The Dome. If you are standing with your back to the Main Entrance, the restrooms are behind the wall to your left. Also located behind that same wall is an **exhibitor lounge** where you can take a break, eat your lunch, make a phone call, or just get away from the crowds for a few minutes.

- **Each exhibitor company will receive four wristbands** (included in this packet) so that exhibitors can go in and out of The Dome through the Main Entrance (shift change, visiting a food truck, etc.) during show hours. **Please show this wristband to the admissions staff inside the vestibule as you enter.** Exhibitors need not wait in the admission line. Additional wristbands are available for $2.00 each.

- **RSVPs for the 2027 Stark County Home & Garden Show** will be distributed during the show. This RSVP form plus the $100 deposit is *only to hold your 2026 booth location for the 2027 booth selection process*. You still must submit a completed and signed 2027 Exhibitor Registration Form and Contract to officially secure your booth space. This RSVP form and $100 payment is due to the BIA Office no later than May 29, 2026. All unreserved booths will be released for purchase by other potential exhibitors immediately after that date.

We look forward to seeing you and we are determined to make this show a winner for you! Please remember this is a big show and we are grateful for the opportunity to make it happen. Please call or email if you have any questions.

Thank you and have a great show!

The Staff of the Building Industry Association of Stark & East Central Ohio

The Building Industry Association of Stark & East Central Ohio

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